

**Galway Central School District**  
**Board of Education Work Session**  
**MINUTES**  
**December 2, 2010**  
**7:00 PM – High School Library**

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Board Members Present:	John Sutton	Cheryl Smith	Janet Glenn	Terry Ostrander,
	Mark Pribis	Bradley Rooke	Joan Slagle	
Administrators Present:	Peter Bednarek	Paul Berry	Trent Clay	Norman Griffin
	Linda Jackowski	Kimberly LaBelle		

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1. Financial Workshop/Budget Discussion

Discussion:

- Fiscal Terms
- Budget Status Report
- 1/13 – Establishing Reserve Accounts
- Forming Budget Recommendations
- Preliminary Budget Report

Outcome:

Fiscal terms were reviewed and a discussion ensued on the December 2, 2010 Budget Status Report. Mrs. LaBelle then gave an overview on the current budget process to date which includes:

- Rollover salaries
- Assumptions:
  - .67% cut in State Aid
  - Last year for ARRA funds (\$508,000)
  - Potential mid-year State Aid cut
  - Increasing Health Costs
  - TRS rate increase
  - ERS rate increase

2. Use of Credit Cards

Discussion:

- Process for securing a new credit card
- New proposed policy/current policy
- Draft guidelines for usage based on the current policy.

Outcome:

Some changes in wording were suggested. A first reading will be scheduled for the next Board meeting on December 18<sup>th</sup>. The Board members will be given a list of current credit cards and accounts the District uses.

3. Establishing Consent Agenda Items

Discussion:

The Board can take action on consent agenda items with minimal discussion. Items can always be pulled out to discuss individually.

Outcome:

- Group personnel actions items together
- Board Notes section with overall agenda - copy with agenda for the public
- All personnel will be listed in the consent agenda.

4. Educational Presentations

Discussion:

The educational presentations program handout was reviewed. A presentation was not scheduled for May due to the budget preparations.

Outcome:

To specify on the program list the content of the presentation to try to engage the community to attend.